

## SPRING CITY BOROUGH COUNCIL MEETING

DECEMBER 3<sup>RD</sup>, 2012 - 7:30 P.M.

President DiGuiseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

### ATTENDANCE:

The following members were present: Councilmen Burns, DiGuiseppe, Hays, Petak, Shaner, Sweeney, Mayor Weiss, Solicitor Romain, and Manager Rittenhouse.

### APPROVAL OF THE MINUTES:

Mr. Shaner motioned to approve the minutes of the November 5<sup>th</sup>, 2012 council meeting. Mr. Petak seconded. Motion carried.

### COMMITTEE REPORTS:

**STREETS AND UTILITIES:** Mr. Rittenhouse gave the following Streets Department Report for the month of November 2012. **TRASH DISPOSAL** - 89.1 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Charles Blosenski Disposal Company and the Borough from October 29, 2012 through November 19, 2012. Eleven (11) bulk trash pick-ups were made during the month. **RECYCLING** - Thirty-four (34) loads of yard waste were collected at curbside and stored at the Borough's Compost Site on Gay Street. **MAINTENANCE** - Pulled the weeds and removed the flowers at the entrance to Borough Hall. Performed maintenance on the leaf vac and front end loader. Emptied the trash receptacles weekly at all of the recreation areas. Washed and cleaned the dump trucks, pick-up truck and front end loader. Manually swept North Main Street from Hall Street to Yost Avenue. Picked up storage lockers at the Vet Center and stored in the police facility in the basement. Replaced a bulb on a street lamp post on N. Main Street. Replaced a bulb on the traffic light at Bridge & Main Streets. **LEAF COLLECTION:** Collected approximately 10.2 tons of leaves with the leaf vac machine during the month.

### SANITATION AND SURFACE WATER:

Mr. Shaner read the monthly report as follows: The average daily flow for the month of November was 356,000 gallons per day. The maximum daily flow occurred on November 1st, 2012 and was recorded at 556,000 gallons.

All routine maintenance at the plant and pump stations was performed by the plant operator.

The chemical feed facility for phosphorus removal was put into operation in November and seems to be working fine. Sample testing shows we are at 1ppm and our permit which takes effect on January 1, 2013 is for 2 ppm.

Eastern Environmental Contractors, Inc. performed various repairs at the plant during the month that consisted of fabricating a new guide roller for the #1 digester and welding it in place, repairs to the grating at the effluent discharge, and mounting a scum trough handle (\$3,200.00).

Eighteen thousand (18,000) gallons of sludge was removed from the digesters and hauled away for incineration.

Borough Manager, Dennis Rittenhouse, attended an urban centers meeting on Thursday, November 8, 2012 at the Government Services Center in West Chester to obtain information on the time line for the 2013 CRP Grant Program. He anticipates applying for funds for upgrades at the plant that are in conjunction with the co-mag process. The CRP applications are tentatively scheduled to be submitted in March, 2013 with awards being held in May, 2013.

Also, Mr. Rittenhouse would like to note that the Spring City Planning Commission must review, discuss and comment on the Act 537 Sewage Facilities Plan Update at their December 19<sup>th</sup>, 2012 meeting as there was no mention of their review in the November Planning Commission Meeting minutes.

#### **POLICE:**

Mr. Sweeney read the police report for November, 2012 as follows: Complaints 189; theft 2; criminal mischief 1, traffic citations issued 49; criminal arrests 10; accidents 4; parking tickets issued 4. **Assisted other departments as follows:** East Vincent 8 times (traffic stop, drug arrest, burglary, accident, noise complaint, domestic, trespass complaint, and disturbance); Reading Police 1 time (information); Royersford 1 time (911 hang up); Phoenixville 1 time (pursuit); East Coventry 1 time (domestic); East Pikeland 5 times (criminal mischief, suicidal subject, accident, vehicle stop, and domestic). **Other departments assisting Spring City were as follows:** East Vincent 1 time (suspicious person). **Mileage traveled during the month of November:** Car 14-1 (2009 Dodge) 712 miles; Car 14-2 (2011 Dodge) 1,792 miles which made a total of 2,504 miles. **Gas used during the month of November:** Car 14-1 (2009 Dodge) 89.7 gallons, Car 14-2 (2011 Dodge) 165.9 gallons which made a total of 255.6 gallons of gas used during the month.

#### **FINANCE & ORDINANCE:**

Mr. DiGuseppe reported the Finance & Ordinance Committee met on November 28, 2012 and discussed land development impact fees. He asked Mr. Romain to review the feasibility of imposing impact fees.

#### **ZONING, HOUSING & PROPERTY:**

Mr. Rittenhouse reported there were five (5) building permits issued during the month of November, 2012. John Bernat, 424 New Street, sidewalk; Carl High, 340 Washington Street, deck; John Rarich, 200 Bridge Street, reline chimney; Todd Roussey, 204 Yost Avenue, reline chimney; Gerald Kessler, 414 Walnut Street, reline chimney. Estimated cost of construction for the month of November, 2012 was \$10,650.00. Permit fees collected for the month of November, 2012 was \$263.00.

#### **PLANNING:**

Mr. Burns presented the meeting minutes of the November 21, 2012 Planning Commission meeting. He noted there were some inconsistencies in the formal minutes.

#### **Old Business**

799 Spring City Road Land Development Plan (True Auto LLC): Mr. Paul Rosone of PR Environmental Designs was present, representing the Applicants of the Land Development Plan for a Proposed Auto Repair Garage at 799 Spring City Road, on the southern boundary of the Borough, adjacent to East Pikeland Township. Mr. Rosone reported that, in general, the Applicant had complied and would comply with the administrative and other requirements noted in the review letter from the Borough Engineer dated November 2, 2012, noting the following qualifications and points of discussion. Mr. Rosone requested that the Borough allow the approval process to proceed without submission of an Erosion and Sedimentation Control plan to the County Conservation District. He stated that the CCD does not require review of soil

disturbances less than one acre, and that the current plan includes less than one acre of disturbance. The Planning Commission voted to recommend that Borough Council allow the approval process to proceed without such a submission to the CCD, and that the Borough Engineer should review and report on the sufficiency of the Erosion and Sedimentation Control Plan included with the applicant's plans.

The review letter of October 17, 2012 from the Chester County Planning Commission noted that the Planning Commission does not endorse the use of on-site water or sewer for commercial or industrial uses; however, the County Health Department had issued a permit for the on-site sewage system on May 4, 2012.

The County Planning Commission letter also noted that a 33 to 55 foot wide right of way is recommended for Spring City Road, and Mr. Rosone reported that the applicant is agreeable to this recommendation.

Mr. Rosone also reported that an 18-inch storm water pipe shown within the property lines on the plan is actually on the adjacent lot and the plan would be modified accordingly.

The Planning Commission requested that a copy of the plan be provided to the East Pikeland Planning Commission, and that the zoning classification of adjacent properties in East Pikeland be noted, and appropriate buffers included in the Landscaping Plan.

Mr. Burns requested that the project location map be modified so that the actual property location is more clearly shown.

The Planning Commission expects another review and response to current plan revisions from the Borough Engineer, and will postpone making a recommendation on the plan until this has been received.

#### **Spring City Free Public Library**

Tom Smith of Bercek and Smith Engineering and Terry McCarthy of the Spring City Library were present to discuss the Library Land Development Plan. Mr. Smith described the changes to the plan from previous submissions, which included changes to the building, sidewalks, and ramp, and an easement agreement with the adjacent church regarding improvements to, and maintenance of, the parking lot. Mr. Smith said the easement had been reviewed, approved by the Borough and recorded with the County.

Mr. Smith also confirmed that the Library intends to complete required site improvements prior to plan recording, and that they will also provide a land development agreement and performance guarantee prior to plan recording. Mr. Burns noted he didn't quite remember this as being discussed.

Mr. Smith requested that the Borough allow the approval process to proceed without submission of an Erosion and Sedimentation Control Plan to the County Conservation District. He stated that the CCD does not require review of solid disturbances less than one acre, and that the current plan includes less than one acre of disturbance. However, the Commission did decide that it would be inappropriate of the Borough to grant such a waiver without some supervision at least by the Borough Engineer.

Mr. Burns summed this up by saying the Commission would recommend to approve the waiver of the county review subject to a review by the Borough's engineer.

Mr. Romain interjected his interpretation of the activities of the Planning Commission stating the recommendation says that the Borough Engineer will do an E&S review and not the Conservation District.

Mr. Burns continued stating that the Planning Commission is recommending that council grant a waiver on the street trees. In addition, the Planning Commission is recommending that the applicant be required to provide copies for review by the Borough of any and all legal agreements between the Library and the adjacent Church.

Once all of these conditions are addressed, subject to any changes by the Borough Engineer, the Planning Commission would recommend that Borough Council approve the current plan as a preliminary/final land development plan.

**PARKS & RECREATION:**

Mr. Burns noted the Community Tree Lighting Ceremony will be held on Saturday, December 8, 2012, 7:00 p.m. at the corner of New and Main Streets. Trolley rides will start at 6:00 p.m.

**LIBRARY:**

Mr. Hays reported that in November he and board member, Aletha Lynch, attended a trustee training seminar in Berwyn which was hosted by the Chester County Library.

The Library Board met on November 20, 2012 and discussed the land development application and other topics.

**FINANCIAL REPORTS:** (Enclosed)

**APPROVAL OF REPORTS:**

Mr. DiGuseppe stated he understands there is a discrepancy in the planning meeting minutes as written and as read. That being said the following motion was made.

Mr. Hays motioned to approve all of the reports except the Planning Commission report and that the Planning Commission members have to agree to the third provision that Mr. Burns was speaking of before they come back to council. Mr. Shaner seconded. Motion carried.

**UNFINISHED BUSINESS:**

**1. Tax Ordinances, and the 2013 Borough Budget.**

- A. Mr. Shaner motioned Ordinance No. 520, which re-enacts the real estate transfer tax, per capita tax, occupation privilege tax, and the 1% earned income tax for the year 2013 be adopted. Mr. Burns seconded. Motion carried.
- B. Mr. Shaner motioned Ordinance No. 521, which sets the tax rate at 4.37 mills on real estate property and 25 mills on occupational assessments for the fiscal year 2013 be adopted. Mr. Hays seconded. Motion carried.
- C. Mr. Shaner motioned to adopt Ordinance No. 522, the 2013 Borough Budget. Mr. Petak seconded. Motion carried.

**ADMINISTRATOR'S REPORT FOR THE MONTH OF:  
NOVEMBER, 2012**

The following figures represent the balance in each Department as appropriated in the 2012 Budget.

**GENERAL GOVERNMENT**

		<b><u>% UNSPENT</u></b>
General Government	\$ 26,279.20	19%
Protection to Persons and Property	\$ 62,622.20	14%
Planning, Zoning and Housing	\$ 13,096.77	29%
Streets and Highways	\$ 118,063.79	24%
Street Repaving	\$ 82,600.00	100%
Parks and Recreation	\$ 19,495.50	87%
Insurance	\$ 15,649.00	32%
Street Lighting	\$ 7,621.87	14%
Library	\$ -0-	----
Liberty Fire Company	\$ 22,100.00	100%
Association Dues and Expenses	\$ 1,380.20	53%
Building and Property	\$ 10,679.56	44%
1% Tax Collection	\$ 5,874.97	61%
OPT Tax Collection	\$ 121.99	41%
Workers' Compensation	\$ 2,574.22	10%
Engineering and Consulting	\$ 19,620.00	43%
CRP Grant – Consulting	\$ 10,125.66	17%
<b><u>SEWER ACCOUNT</u></b>	<b>\$102,094.27</b>	<b>16%</b>

This report reflects all wages and bills paid through November 30, 2012.

disturbances less than one acre, and that the current plan includes less than one acre of disturbance. The Planning Commission voted to recommend that Borough Council allow the approval process to proceed without such a submission to the CCD, and that the Borough Engineer should review and report on the sufficiency of the Erosion and Sedimentation Control Plan included with the applicant's plans.

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PRINTED 11/26/2012  
FROM: 11/20/2012  
TO: 11/26/2012

2012 Tax Collector Monthly Report  
Spring City Borough  
All

PAGE 2  
DFP

C. Payment of taxes

14. Amount remitted during the month

Pay-Date	Dep-Date	R/E Amount	Boro-PC Amt	Total
11/06/2012	11/27/2012		11.00	11.00
11/20/2012	11/27/2012	12,161.44	88.00	12,249.44
Total Deposits		12,161.44	99.00	12,260.44

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FROM: 11/01/2012 Spring City Borough  
TO: 11/27/2012 All

County  
Real Estate Interim Boro-Op

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DFP

-/-

A. Collections

1. Balance collectible - beg of Month 3,475.00  
2a. Additions During Month  
2b. Deductions: credits during the month  
3. Total Collectible 3,475.00  
4. Less: Face collections for the month 85.00  
5. Less: deletions from the list  
6. Less: Exonerations  
7. Less: Liens/Non-Lienable installment  
8. Balance collectible - End of month 3,390.00

B. Reconciliation of cash collected

9. Face amount of collections 85.00  
10. Plus: Penalties 8.55  
11. Less: Discounts  
12. Total cash collected per column  
13. Total cash collected 93.55

PRINTED 11/26/2012 2012 Tax Collector Monthly Report  
FROM: 11/1/2012 Spring City Borough  
TO: 11/27/2012 All

PAGE 2  
DPP

C. Payment of taxes

14. Amount remitted during the month

Pay-Date	Dep-Date	R/E Amount	Boro-OP Amt	Total
11/06/2012	11/27/2012		15.13	15.13
11/20/2012	11/27/2012		78.42	78.42
Total Deposits			93.55	93.55

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business November 30, 2012

Balance as of last report	\$2,323,261.00
Certificates Purchased	\$ 50,000.00
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	\$2,373,261.00

Deposits Sec'y Office --General Fund

Berkheimer Associates -- E.I.T.	\$ 31,329.00	
Berkheimer Associates -- O.P.T.	\$ 544.24	
Interest	\$ 71.31	
Trash Collection Fees	\$ 12,907.72	
Trash Certs	\$ 70.00	
Local Fines	\$ 2,902.85	
County Fines	70.74	
Taxes	\$ 68,000.00	
Realty Transfer Fee	\$ 4,585.42	
Fee in lieu of taxes	\$ 4,885.14	
Liens -- Attorney Fee	\$ 750.00	
Liens -- Costs	\$ 75.00	
Liens -- Penalty	\$ 52.90	
Liens -- Interest	\$ 122.56	
Building Permits	\$ 263.00	
U & O Inspections	\$ 200.00	
Parking Tickets	\$ 105.00	
<b>TOTAL DEPOSITS TO GENERAL FUND</b>	<b>\$ 126,934.88</b>	
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<b>DEPOSITS TO OTHER ACCOUNTS</b>		
PLGIT INVESTMENT	\$ 2.95	
Motor Equipment Fund-Intra Fund Transfer	\$ 10,000.00	
Non-Uniform Employees Pension Fund Interest deposited	\$ 162.96	
<b>TOTAL DEPOSITS TO OTHER ACCOUNTS</b>	<b>\$ 10,165.91</b>	
<b>TOTAL DEPOSITS TO ALL ACCOUNTS</b>		<b>\$ 137,100.79</b>
		<b>\$2,510,361.79</b>

PRINTED 11/26/2012  
FROM: 11/01/2012  
TO: 11/27/2012

2012 Tax Collector Monthly Report  
Spring City Borough  
All

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PAGE 1  
DFP

Real Estate      Local  
Estate            Estate      Interim      Boro-PC

A. Collections

1. Balance collectible - beg of Month	46,055.21	3,025.00
2a.Additions During Month		
2b.Deductions: credits during the month		
3. Total Collectible	46,055.21	3,025.00
4. Less: face collections for the month	11,055.84	90.00
5. Less: deletions from the list		
6. Less: Exonerations		
7. Less: Liens/Non-lienable installment		
8. Balance collectible - End of month	34,999.37	2,935.00

B. Reconciliation of cash collected

9. Face amount of collections	11,055.84	90.00
10. Plus: Penalties	1,105.60	9.00
11. Less: Discounts		
12. Total cash collected per column		
13. Total cash collected	12,161.44	99.00

WITHDRAWALS

By Orders #1281-1282 Street Light Fund	\$ 4,402.21
By Orders#10101 Non-Uniform Employee Pension Fund	\$ 402.27
By Orders #1041 Motor Equipment Fund	\$ 10,000.00
By Orders#11514-11557,26515-26549 General Fund	\$154,775.94
TOTAL WITHDRAWALS	\$169,580.42

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Balance On Account – General Fund	
Checking	\$ 19,722.52
Certificate	\$1,117,000.00
	\$1,136,722.52
Balance On Account – Motor Equipment Fund	
Checking	\$ 1.00
Certificate	\$ 106,601.36
	\$ 106,602.36
Balance On Account – Street Light Fund	
Checking	\$ 27,163.18
	\$ 27,163.18
Balance On Account – Gasoline Tax Account	
Checking	\$ 1.00
Certificate	\$ 327,171.51
	\$ 327,172.51
Balance On Account – Recreation Fund	
Checking	\$ 2,145.26
Certificate	\$ 24,578.05
	\$ 26,723.31
Balance On Account – Non-Uniform Employee Pension Fund	
Checking	\$ 4,825.56
Certificate	\$ 552,230.20
	\$ 557,055.76
Balance On Account – Police Motor Equipment Fund	
Checking	\$ 1.00
Certificate	\$ 37,055.11
	\$ 37,056.11
Balance on Account – PLGIT Capital Reserve Fund	
	\$ 122,285.62
	\$ 122,285.62
Balance On Account	\$ 2,340,781.37
	\$ 2,510,361.79

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business November 30, 2012

POLICE PENSION FUND

Balance as of last report

Checking	\$ 6,888.53	
Certificate – PNC Bank	\$ 492,027.48	
Certificate – Phoenixville Federal Bank	\$ 39,091.01	
	<u>                    </u>	
	\$ 535,007.02	

Deposit

Interest	\$ 145.20	
CD	\$ 3,000.00	
	<u>                    </u>	
	\$ 3,145.20	

\$ 538,152.22

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Withdrawal:	By Orders #2017	\$ 2,472.64	
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Current Balances On Accounts

Checking	\$ 7,561.09	
Certificate – PNC Bank	\$ 489,027.48	
Certificate – Phoenixville Federal Bank	\$ 39,091.01	
	<u>                    </u>	
	\$ 535,679.58	

\$ 538.152.22

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business November 30, 2012

SEWER FUND #2

Balance as of last report	\$3,131,403.48	
Certificates deposited	\$ 161,000.00	
	<hr/>	
	\$2,970,403.48	\$ 2,970,403.48

Deposits

Sewer Rent	\$ 18,159.06	
Sewer Certs	\$ 130.00	
Interest	\$ 85.39	
Liens – Costs	\$ 112.50	
Liens – Penalty	\$ 91.10	
Liens – Interest	\$ 199.82	
CD deposited	\$ 161,000.00	
	<hr/>	
	\$ 179,777.87	\$ 179,777.87
		\$ 3,150,181.35

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WITHDRAWALS

By Orders #6541-6567, 21276-21282	\$ 147,650.22
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Balance On Account	\$ 77,531.13	
Certificate	\$2,925,000.00	\$ 3,002,531.13
		<hr/>
		\$ 3,150,181.35

Respectfully submitted



Florence M. Watts, Treasurer

**NEW BUSINESS:**

**1. Handicap Parking Permit Applications.**

**A. 206 New Street**

Mr. Shaner motioned to approve the handicap parking permit application submitted by Paul Ferko, 206 New Street. Mr. Burns seconded. Motion carried.

**B. 527 N. Cedar Street**

Mr. Hays motioned to approve the handicap parking permit application submitted by Maria H. Carreon, 527 N. Cedar Street. Mr. Burns seconded. Motion carried.

**2. Waiver Requests from the Spring City Planning Commission.**

**A. 799 Spring City Road**

Mr. Burns motioned to waive the requirement of Section 521 of the Spring City Borough Subdivision/Land Development Ordinance to submit the plan for 799 Spring City Road to the Chester County Conservation District for review, but to authorize the Borough Engineer to conduct a review for erosion and sedimentation purposes. Mr. Shaner seconded. Motion carried.

**B. Spring City Library**

1. Mr. Burns motioned to waive the requirement of Section 521 of the Spring City Borough Subdivision/Land Development Ordinance to submit the plan for the Spring City Library to the Chester County Conservation District for review, but to authorize the Borough Engineer to conduct a review for erosion and sedimentation purposes. Mr. Shaner seconded. Motion carried.
2. Mr. Hays motioned to waive the requirements of Section 527 A I C of the Subdivision/Land Development Ordinance so as not to require street trees adjacent to the existing street (Broad Street) on the Spring City Library Land Development Plan. Mr. Burns seconded. Motion carried.
3. Mr. Burns motioned to waive the requirements of Section 401 and Section 402 of the Subdivision/Land Development Ordinance to allow the combination of the preliminary/final plan submission and review on the Spring City Library Land Development Plan. Mr. Shaner seconded. Motion carried.

**3. Preliminary/Final Land Development Approval for the Spring City Library Plan.**

Mr. Hays informed council that Tom Smith, Engineer of Record for the Library Land Development Plan, Terry McCarthy, President of the Spring City Library Board and Nicole McCort, Director of the Spring City Library were in attendance at tonight's meeting.

He stated that he understands that the Borough does not run the Library, but he sees this parcel as being different from any other commercial application. This is a community project and he would like to see council work in a full partnership with the Library to see this project through to completion.

He recited a few service numbers from last year.

- 250 new library cards were issued.
- 32,169 books and other items were borrowed.
- Nearly 5,000 people used the public computers.
- The current budget is \$111,000. He noted council deserves a "thank you" for continuing The borough's municipal contribution, which amounts to about 12% of the current library budget.

He said beyond the numbers, the Library is a gathering place. It's where parents take their children for story time. It's where someone without home internet sends an e-mail to his son in college. It's a place to become informed and engaged. The Library has outgrown their space and it is time to expand.

Tom Smith and Terry McCarthy addressed council on the status of the church parking lot agreement erecting a single story building instead of a two story building, resolved engineering items, financing of the project, and the necessary insurances.

During the course of the discussion on this agenda item, Mr. Romain pointed out that it appears there was no recommendation from the Planning Commission to approve the Library plan as the Spring City Planning Commission meeting minutes were not approved. This being the case Borough Council should wait at least until next month to make a vote on the plan. During the month Mr. Romain will set up a meeting of all pertinent parties to meet and come up with an outline of what has to be done to move the plan to final approval.

No action was taken on this matter.

#### **4. Motion to Deposit Borough Funds in 2012.**

Mr. Petak motioned to approve the deposit of borough funds at PNC Bank, Phoenixville Federal Bank & Trust, and PLGIT in 2013. Councilman Shaner seconded. Motion carried.

#### **COUNCIL COMMENTS:**

Mr. Burns expressed thanks to Coventry Property Services for setting up decorating and taking down the community Christmas tree for seven years at no cost to the Borough.

Mr. Hays inquired about when the new Borough website would be updated with all of the information previously contained in the original borough website. Mr. Sweeney replied that this would be taken care of very soon.

#### **READING OF THE PAYMENT OF THE BILLS:**

**GENERAL ACCOUNT:** (OFFICE) PECO \$277.58; Wrigley's Office Supply \$146.64; H.A. Berkheimer, Inc. \$495.73; AT&T \$36.49; The Mercury \$442.82; Verizon \$93.04; Provident \$100.58; P.A.W. \$22.28; T-Mobile \$45.61. **TOTAL:** \$1,660.77. (STREETS) The Mercury \$178.10; R&S Sweeping Co., LLC \$200.00; Oehlert Bros. Inc. \$585.99; Chester County Solid Waste Authority \$3,648.58; Flexible Benefits Plans \$3,921.68; Charles Blosenski Disposal Company, LLC \$7,157.03; AirGas \$35.46; Mowrey-Latshaw \$188.02; Chester County Solid Waste Authority \$3,058.04; Wensel's Truck Repair \$38.40; Baer Romain, LLP \$3,536.55; CarQuest \$41.20; Provident \$54.02; J.P. Mascaro & Sons \$3,563.60. **TOTAL:** \$26,206.67. (POLICE) Borough of Pottstown \$300.00; deCordre Automotive \$415.68; Schuylkill Township Police Department \$1,436.99; Davidheiser's Inc. \$26.00; Oehlert Bros. Inc. \$1,003.61; PAW \$654.84; Flexible Benefits Plans, Inc. \$6,913.23; Hess Embroidery & Uniform LLC \$221.00; Crystal Springs \$35.12; MCCC \$59.40; PA Department of Agriculture \$25.00; Staples

\$117.75; JSC, Inc. \$272.86; Verizon \$254.60; Provident \$91.61; Nextel \$85.37; Hess Uniforms, LLC \$274.00; Metropolitan Communications, Inc. \$75.00. TOTAL: \$12,999.88.

**SEWER ACCOUNT:** PECO \$42.07; Oehlert Bros., Inc. \$94.33; Denney Electric Supply \$124.70; M.J. Reider Associates, Inc. \$824.00; Flexible Benefits Plans, Inc. \$4,249.17; Crystal Springs \$7.25; Controlex Service Corporation \$610.00; EEMA \$8,395.50; PA One Call System, Inc. \$14.52; Eastern Environmental Contractors, Inc. \$20,320.00; Mowrey-Latshaw \$19.57; Buckman's Inc. \$155.60; Action Data Services \$425.90; EAS \$78.91; AT&T \$36.49; Baer, Romain LLP \$3,538.55; Verizon \$160.20; Provident \$28.11; J.C. Ehrlich Company, Inc. \$49.08; A.J. Blosenski, Inc. \$525.00; USA BlueBook \$114.57; T.L. Conrad Electric, Inc. \$1,109.05; USALCO \$3,719.08; Micron, Inc. \$565.00; PAW \$206.37. TOTAL: \$45,413.02.

**STREET LIGHTING FUND:** PECO \$3,979.09. TOTAL: \$3,979.09.

**BUILDING & PROPERTY FUND:** Crystal Springs \$14.88; H.W. Munz, Inc. \$85.00; Magic Maintenance Services, LLC \$1,932.00. TOTAL: \$2,031.88.

**CRP CONSULTING FUND:** URDC \$9,190.22. TOTAL: \$9,190.22.

**ENGINEERING & CONSULTING FUND:** Mockenhaupt Benefits Group \$700.00. TOTAL: \$700.00.

**PLANNING, ZONING & HOUSING FUND:** Baer, Romain, LLP \$573.00; Motley Associates, Inc. \$1,678.60. TOTAL: \$2,251.60.

**WORKER'S COMPENSATION FUND:** Black/Laskey Group \$12,264.99. TOTAL: \$12,264.99.

Mr. Shaner motioned the bills be approved for payment as read. Mr. Petak seconded. Motion carried.

**ANNOUNCEMENTS:**

Mr. DiGuseppe announced the following meetings are scheduled for December, 2012: **Sewer Committee**, Thursday, December 13, 2012, 6:30 p.m.; **Planning Commission**, Wednesday, December 19, 2012, 7:00 p.m.; **Police Committee**, Thursday, December 20, 2012, 7:00 p.m.; **Finance & Ordinance Committee**, Wednesday, December 26, 2012; 6:30 p.m.

The January Borough Council meeting will be held on Monday, January 7, 2013, 7:30 p.m.

**ADJOURNMENT:**

Mr. Burns motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Shaner seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse